

Minutes of Patient Participation Group Meeting

Date:	17 th June 2013
Attending:	Practice Representative: Linda Smith – Practice Manager (LS) PPG Representatives: Peggy Robertson-Ritchie (PRR) Barbara Stirk (BS) Chris Bosley (CB)
Apologies:	Rhoda Andrews (RA), Dr Liz Morrison – GP (LM) Lynne Leeming (LL)

LS Chaired the meeting of the Anstey Surgery Patient Participation Group (PPG).	
Agenda Items: 1. LS thanked PRR, BS and CB for attending the meeting. The group all welcomed new member CB. 2. The minutes of the last meeting (22 nd April 2013) were agreed and these will be available for all patients to see via the practice website. www.theansteyssurgery.co.uk Follow On actions – LS ensured that the Diabetes Week promotional material was advertised within the waiting room. LL gave an educational talk to the doctors to compliment Tinnitus & Deaf Awareness Week. 3. News from the practice: LS informed the group of the latest developments at the surgery: a) Rosie Ireson has joined the practice in a dual role of Practice Administrator and Smoking Cessation Adviser. From July Rosie will be holding 2 x Smoking Cessation clinics per week. b) We put up promotional material in the waiting room to promote Dementia Awareness week and will be promoting Metabolic awareness week 23 rd – 29 th June. c) LS gave an update to the group on the new 111 Service, it was noted the introduction of the service has been delayed until the autumn. d) LS has had 3 x quotes from telephone system providers – it is hoped that a decision will be made and an order placed for a new telephone system in early July. e) LS is meeting with a local company 19 th June to discuss the proposed improvements to the surgery. f) LS gave a talk on the proposed go-live of the Electronic Prescription Service (15 th October 2013) and the group watched 2x short videos relating to this. This service will be widely promoted by the local chemists. g) The surgery HCA will be attending Ear-Syringe training in July and after a period of assessment; she will be able to provide this service alongside the practice nurses. h) LS reported that there has been a small uptake with the Measles catch-up programme despite letters to patients.	

<p>4. Education event update – the next event the PPG is promoting is the Metabolic Awareness Week</p> <p>5. Demonstration of Patient Access LS gave a demonstration of Patient Access via a iPhone, booking appointments and requesting repeat prescriptions.</p> <p>6. Demonstration of Electronic Prescription Requesting LS showed 2 x videos of how electronic prescriptions will work.</p> <p>7. AOB LS explained that due to impending surgery that the PPG would have a break and reconvene when able.</p> <p>Date and Times of next meetings: To be arranged</p>	
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